## Iowa Pearl Harbor Memorial Criteria (Adding a Name to the Memorial)

## Capital Grounds - Des Moines, Iowa

- 1. The "Iowa Criteria' to add an Iowa Pearl Harbor Survivor to the Iowa Pearl Harbor Memorial, located on the Capital Grounds in Des Moines, Iowa, will ask the person requesting to add a name, to visit the Pearl Harbor Survivors web-site to define additional criteria (www.sdphs.org/index.php/about).
- 2. To add a name to the Iowa "Pearl Harbor Memorial", the home of record ( Separation Document ), needs to show that the name to add is an Iowan. This information needs to match the same information as established by Pearl Harbor Survivors website.
- 3. Submit your request to the Iowa Commission of Veterans Affairs through the Iowa Department of Veterans Affairs.
- 4. Once approved by the "Commission", and the Iowa Department of Veterans Affairs, the name is forwarded to the Iowa Governor's office, with a notification to the Capital Planning Commission.
- 5. After approval by the Governor, the Commission will contact the family and take the appropriate steps in adding the name to the Iowa Pearl Harbor Memorial.
- 6. A special ceremony will be conducted during the annual Pearl Harbor Recognition Day (December 7th of year determined by the family and the Commission), for proper unveiling and honoring the veteran and the family, that has been added to the lowa Pearl Harbor Memorial.